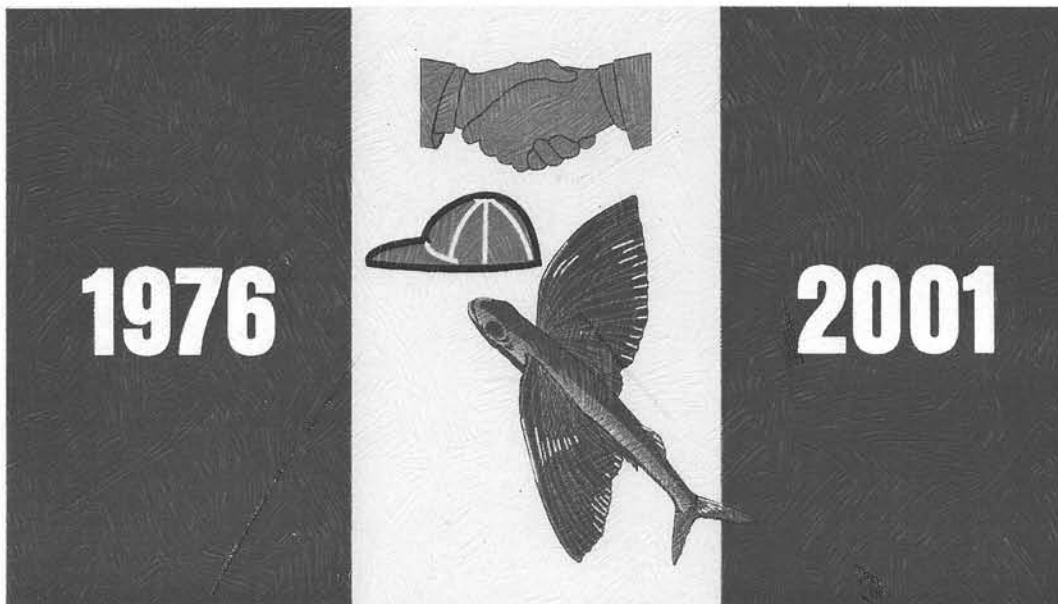


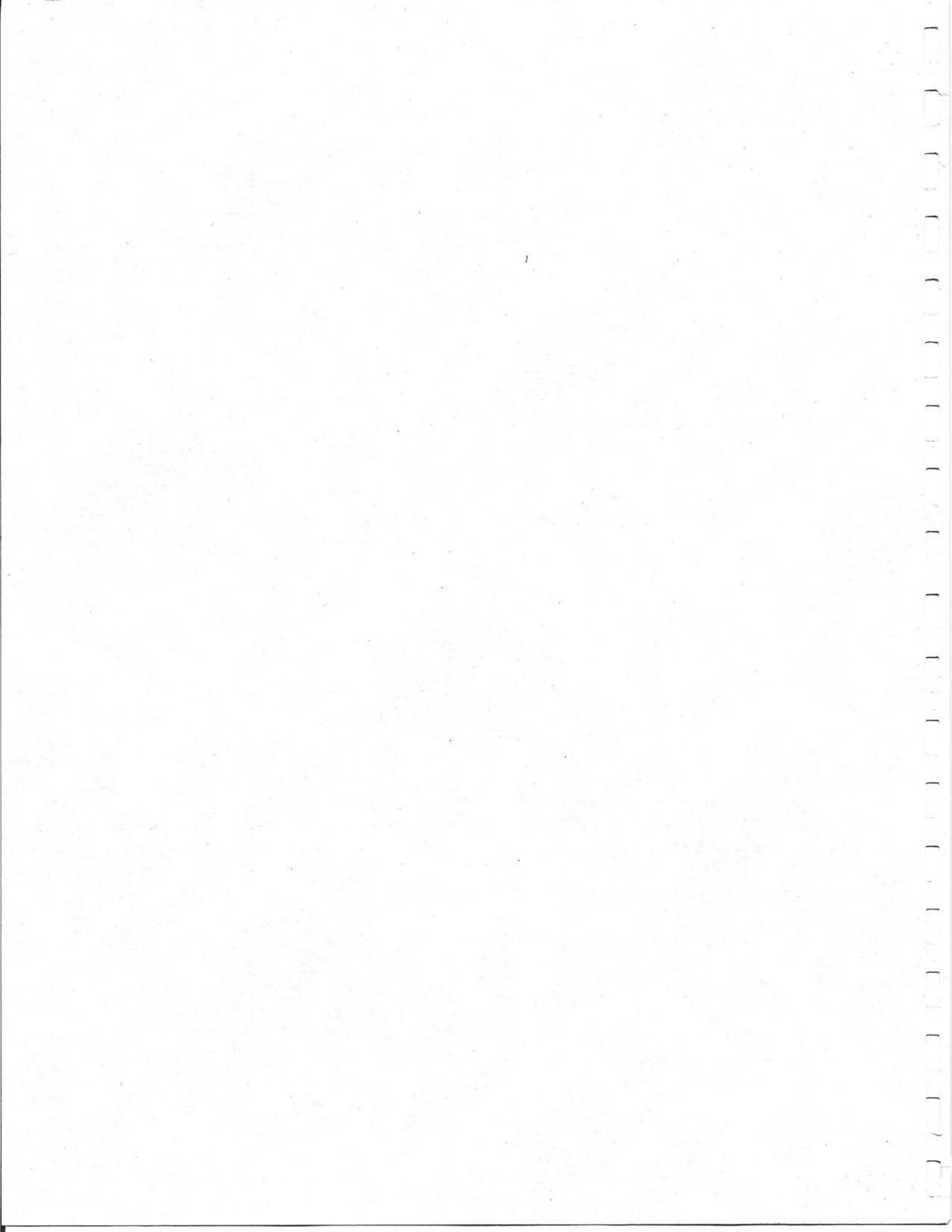
9TH CARIBBEAN CUBOREE

REPORT

ST. THOMAS
BARBADOS

AUGUST 8-16, 2001





**REPORT
ON THE
NINTH CARIBBEAN CUBOREE
HELD IN
ST. THOMAS, BARBADOS
AUGUST 8-16, 2001**

INTRODUCTION

A Cuboree is a gathering of Cub Scouts from various countries in a similar fashion to a Jamboree for the older scouts. The purpose of a Cuboree is to provide the opportunity for boys between the ages of 7 and 11 years to interact, experience different cultures and foster lasting friendships.

The idea for Cuboree was conceived back in 1972 during the 4th Caribbean Jamboree in Barbados by Mrs. Maria Babb, the then Assistant Chief Commissioner for Cub Scouts in Barbados. The first Caribbean Cuboree was held in Barbados with Mrs. Babb as Cuboree Leader in 1976. The Second was held in 1981 in Trinidad and Tobago and the third in Antigua in 1983. In 1985 the fourth Caribbean Cuboree was held in Grenada with the fifth in Dominica in 1988 followed by the sixth in Jamaica in 1991. St Lucia hosted the seventh in 1994 and St Vincent, the eighth in 1998. The ninth was scheduled for Martinique in 2001, but that State was unable to host it and a year and a half ago, Barbados was invited to host from 8 - 16 August 2001.

PLANNING AND PREPARATION

An initial planning meeting was held at which Mr. E. Anthony Archer was selected as Cuboree Leader with Mr. Colvin King as his Deputy. At this meeting Mr. Anthony L. Graham was appointed Contingent Leader for the Barbados Contingent, with Mrs. Andrea Cheltenham as his Deputy. The meeting also established a Central Committee to plan activities for the 9th Caribbean Cuboree.

The first meeting of the Central Committee was held in May 2000. The Chief Commissioner chaired this meeting and confirmed Mr. Archer's appointment as Cuboree Leader and Mr. King's as Deputy Cuboree Leader. He also made the following announcements.

Cuboree Secretary	-	Mrs. Cheryl Callender
Treasurer	-	Miss Edwena Armstrong
Quarter Master of Equipment	-	Mrs. Joan White
Quarter Master of Food	-	Mrs. Joan Blunte
Health and First Aid	-	Miss Olreka Grosvenor
Advisor to Cuboree	-	Mrs. Maria Babb
Consultants	-	Mr. Shirland Babb
	-	Mrs Nell Johnson
	-	Dr. Nigel Taylor
	-	Mr. Bernard Roach
	-	Mr. Basil Forbes
Barbados Contingent Leader	-	Mr. Anthony Graham
Deputy Barbados Contingent Leader	-	Mrs Andrea Cheltenham

The following Committees to plan specific Cuboree areas were established :

- Programme Committee
- Registration and Reception Committee
- Transport Committee
- Protocol Committee
- Entertainment and Tours Committee
- Scout Force Committee
- Public Relations Committee
- Food and Equipment Committee
- Theme and Song Committee
- Commercial Service and Financial committee
- Craft Committee
- Site and Security Committee
- Parades and Ceremony Committee
- Health and First Aid Committee

The Composition and Terms of Reference of this Committee are attached as Appendices 'A' and 'B' respectively.

The first meeting also established four Sub-Camps and appointed the following as Sub-Camp Leaders and Deputy Sub-Camp Leaders.

LEADERS	DEPUTY LEADERS	SUB-CAMP
Miss Diana Murray	Mr. Mark Broome	Mr. Humprey Walcott
Mrs. Gloria Cadogan	Mrs. Jacqueline Miller	Mrs. Maria Babb
Ms. Venice Cummins	Mrs. Joan Larrier	Mr. Cardinal Trotman
Mrs. Marva Kirton	Ms. Sandra Alleyne	Mr. Steve Flemming

It was agreed that the Cuboree Leader would chair future Central Committee meetings and that the Central Committee would be comprised of:

The Cuboree Advisor	-	Mrs Maria Babb
The Cuboree Consultants	-	Mr. Shirland Babb
	-	Mrs Nell Johnson
	-	Dr. Nigel Taylor
	-	Mr. Bernard Roach
	-	Mr. Basil Forbes
	-	Mr. Michael Rudder
Deputy Cuboree Leader	-	Mr. Colvin King
District Commissioner	-	Mr. Errol Green
Sectional ACC'S	-	Mr. Reynold McClean
	-	Mr. Geoffrey Roach
ACC for Community Development	-	Miss Dianne Murray
ACCC Public Relations	-	Mr. Mike Williams
ACC Finance	-	Mr. Rodney Mayers
Hon. Treasurer	-	Mr. Clyde Johnson
Hon. Secretary	-	Mr. Edward Bradshaw
Lay persons from National Executive	-	Mr. Delisle Hurley
	-	Col. Deighton Maynard
	-	Mr. Neville Hunte
Cuboree Secretary	-	Mrs. Cheryl Callender

Cuboree Treasurer	-	Miss Edwena Armstrong
Quarter Master of Equipment	-	Mr. John White
Quarter Master of Food	-	Mrs. Joan Blunte
Chairman Health and First Aid Com.	-	Miss Olreka Grovesnor

The meeting confirmed a recommendation that every effort should be made to acquire the Lester Vaughn Secondary School for the Cuboree. The School was visited and found to be ideal for the Cuboree. It was estimated that approximately 1200 person could be accommodated at this School. It was also agreed that a Flow Chart/Critical Path Chart would be produced to control the completion of the various activities. A copy of this Flow Chart is attached as Appendix 'C'. The Central Committee met ten times to receive reports from the various Committees and to move forward the plans for the successful sponsoring of the 9th Caribbean Cuboree.

The various Committees met often and carried out their work. The Programme Committee, very early in the planning, produced a draft Programme for the Cuboree. This draft programme with a few amendments was approved at the second meeting of the Central committee and used by the other Committees as a basis for their planning. This programme is attached an Appendix 'D'.

The Third Meeting of the Central Committee agreed that plans should be made for about 1500 persons as well as for mixed contingents. It was decided that permission should be sought for the use of Sharon Primary School to accommodate the contingents containing girl cubs. The Committee decided that each contingent would be responsible for its own cooking during the Cuboree. A Mini-Mart would be provided on site to supply goods and it was planned to provide a post office, a bank and a scout shop. The Committee agreed to purchase stoves and bottled gas to be made available to contingents as required. These stoves would then be sold to any group of Contingent waiting to purchase them at the end of the Cuboree.

The Parades and Ceremonies Committee developed programmes for the opening and closing ceremonies and the marches through Bridgetown and in the vicinity of the Cuboree Site. The plan was for the Cuboree Leader to take the Grand Howl with the Chief Scout during the opening ceremony with short speeches by the Minister of Education, Culture and Youth Affairs, the Chief Commissioner and the Cuboree Leader. There was to be a symbolic lighting of the torch by Mr. Hamilton Cumberbatch, an Assistant District Commissioner from the Northern District, who was a Cub Scout at the very first Cuboree and who has continued in the Movement without a break. Mr. Cumberbatch and a Cub Scout would light a flame, which was intended to burn throughout the Cuboree. The Cuboree Song would be sung at the opening ceremony and the Cuboree Leader would scarve the Sub-camp leaders and the Deputy Sub-Camp Leaders. The Chairman of the National Scout Executive Committee was selected as Master of Ceremonies for the evening.

The March through Bridgetown was planned to start from the area close to Bico Company Limited on the Harbour Road and continue via Cheapside, through Broad Street to the Cenotaph where the Chief Commissioner would take the salute. The march would then continue along Bridge Street, along Probyn Street, through lower Bay Street, across Fairchild Street, back over the Duncan O'Neal Bridge, down the Wharf Road and back to the starting point.

The march through the surrounding area was planned for the Sunday afternoon, where the various contingents would march to exhibit their colours and to show the residents some of what Cub Scouting is about. The aim of this march was to involve the residents in our Cuboree and to try to stimulate the interest of both boys and parents in Scouting. It is hoped that this would result in an increase in membership of the movement.

It was planned that a Scout's Own would be held at the Cuboree on the Sunday morning. There would be representatives from as many religious persuasions as possible to facilitate the worship by participants of the Cuboree. Arrangements would also be made for those who wish to attend their individual church services.

The Closing Ceremony was planned for the evening of the final day of the Cuboree. It was planned that a Regional Cuboree Flag would be raised in the morning, lowered at the end of the closing ceremony and handed over to the Contingent Leader from Grenada, who are scheduled to host the next (10th) Caribbean Cuboree. Exchange of gift between Barbados and the visiting Contingents would form part of this ceremony. A special award would be made to Mrs. Maria Babb, who is credited with being the originator of Caribbean Cuboree.

The Registration and Reception Committee developed and printed registration Forms which were to be used by each participant in the Cuboree. This Committee also developed forms and procedures for the arrival and registration at the campsite, permission to leave the campsite and for Visitors to the Campsite. This Committee made arrangements to meet and facilitate the entry of contingents into Barbados and procedures and arrangements for the identification of persons at the Cuboree Site were put in place. This Committee recommended the colours for the Sub-Camp and staff scarves and T-shirts.

The Transport Committee submitted plans for transporting Contingents to and from the port of entry and for the various tours and engagements. These plans included the use of the Barbados Defense Force, the Royal Barbados Police Force and the Transport Board and some private transportation companies. This Committee also planned to work very closely with the other committees to supply all transportation needed.

The Protocol Committee was to be used as a consultative body, which would ensure that all proprieties were observed. It was planned that all Committees should consult this Committee on matters of protocol, prior to the finalizing of any programmes.

The Entertainment and Tours Committee produced plans for tours to Harrison's Cave and Farley Hill National Park, and Bridgetown for the various sub-camps on different days. A "Best of Barbados" show was planned to entertain the visitors and to introduce them to some of our culture. Inter and Intra sub-camp cultural evenings were planned and a Leaders-get-together was arranged for the Leaders' entertainment. Arrangements were made for an official party for Contingent Leaders to be hosted by the Chief Scout and for a Gillwel Reunion.

There was a Scout Force Committee, which made the arrangements for the provision of Security for the campsite. Arrangements were also made for assistance with luggage at the airport and the campsite on arrival and departure. Plans were made for the Scouts to assist in the kitchen and administration as required.

The Public Relations Committee presented plans for the launching of Cuboree and for the continued publishing of Cuboree and the events, which were planned. It was envisaged that there would be much exposure of this event, which would bring Scouting to the notice of the public. It was hoped that this exposure would result in increased membership of the Movement.

The Food and Equipment Committee produced a plan including a budget to feed the Staff at the Cuboree and to feed the Sub-Camps while they are on tour. This Committee also made the arrangements for the operation of the mini-mart during Cuboree, for the sale of ice and the rental of stoves and gas bottles. This committee would also coordinate any special food and equipment requirement of the Contingents.

The Theme and Song Committee produced a draft Cuboree Badge, a Scarf badge and a commemorative badge. After a number of amendments these badges were approved and the Scout Shop was asked to have the required number of these badges reproduced. This Committee also produced a number Themes for the Cuboree from which the Cuboree Theme "Together Again" was selected. This Committee designed the Barbados Cuboree Flag which was approved and also submitted a proposal for the Regional Cuboree Flag which will be flown at all Cuborees hereafter and returned to Barbados at the end of each Cuboree. After a number of changes the proposals were accepted and the flags were submitted for production. The Cuboree Song was also produced by this Committee using the words submitted by Mrs. Maria Babb. The Committee arranged for two poems to be produced by Miss Juan Forte, a Cub Scout Leader and Cuboree Secretary, one for the Opening and the other for the Closing Ceremonies.

The Commercial and Financial Services Committee introduced plans for the provision of telephones, banking facilities, post office facilities, tuck shop and Scout Shop at the Cuboree Site. This Committee also arranged with a commercial bank for overdraft support for Cuboree should it be required. Approaches were made to a number organisations, including Government for financial support. Government agreed to give both moral and financial support.

This committee was mandated to monitor all financial activities conducted during the Cuboree. A special account was open to service the Cuboree.

The Craft Committee presented a plan, including a budget, for a programme to conduct craft sessions for the various sub-camps. This programme included the use of recycled and discarded material to construct useful items.

The Health and First Aid Committee developed Health Forms to be completed by each participant of the Cuboree. Plans were presented which made arrangements for a Cuboree "hospital" and staff, emergency health service and medical supplies. Health Rules and procedures were also developed for use at the Cuboree.

The Site and Security Committee produced plans for transforming the Schools at Lester Vaughn and Sharon into villages for the Cuboree. Plans were made for sleeping areas, toilet and bathing facilities, and administration offices, cooking areas, the installation of gas stoves, freezer facilities, electrical and plumbing services and the daily cleaning of the sites. The erection of the various signs and markings and the general preparation of the facilities. Plans were also tabled for the protection of the schools' property during the period of the of Cuboree. The Committee also developed an emergency evacuation plan for the Cuboree. The ensurance of security was a function of this Committee.

The Central Committee brought these Committees together and coordinated their work. Very Early in the exercise the services of the Barbados Police Force and its Band were acquired. The Various Government Ministries were contacted and their assistance sought. Since the Cuboree fell within the hurricane season and the schools were Hurricane Shelters, the Central emergency Relief Organisation (CERO) and the Ministry of Home Affairs were contacted and the necessary arrangements made for action in the event that a hurricane threatens or strikes Barbados during Cuboree. The Central Committee, using the flow chart, ensured that all necessary arrangements were made in a timely, manner to permit the successful staging of a Cuboree. In the main, the Committees performed quite adequately, however the Cuboree did not receive the level of publicity which was expected during planning stages, but this improved during the few days prior to the start of and during the Cuboree. The Central Committee also made arrangements with LIAT for reduced airfares for contingents travelling to Barbados to attend the 9th Caribbean Cuboree. Much difficulty was experienced in receiving registration and travel arrangements, as the various Contingents were tardy in submitting the required information. Many telephone calls, fax messages and email messages were transmitted to obtain this information, which in some instances was received at the very last moment. The Chubbier Secretary, midway in the planning exercise, indicated advised that personal problems did not permit her to continue in this position. It was decided that Miss Juan Forte should be invited to take her place. Miss Forte readily accepted.

ARRIVAL OF CONTINGENTS

Arrangements were made with the Airport Authorities, Customs and Immigration to facilitate the arrival of the various contingents and three special airport passes were received for the reception committee. The Cuboree Leader, who is one of the authorities at the airport, was present to ensure that everything was in place. The arrival process encountered a number of problems, which caused the Cuboree Leader to remain at the airport until the last Contingent arrived.

Transport was arranged to facilitate the arrival times, which we received from Contingents. However, these arrangements were frustrated because a number of flights were delayed, some sections of Contingents arrived on unassigned flights and some of the planned transport did not materialise. Decisions had to be made to acquire additional transportation for both persons and luggage. Assistance was arranged from the Ministry of Public Works and Transport, the Airport Management and Barbados Transport Cop Society.

The Customs and Immigration officials were very accommodating and facilitated the smooth passage through the airport with very little formality. The arriving groups were assisted in every way and did not experience any difficulty. There was not one negative incident, although in a number of instances the Contingents did not follow the rules that were communicated to them.

All contingents were transported to the Cuboree site where they were registered, given a welcome leaflet and assigned to their living areas. All assistance was given to the Contingents to facilitate their settling in by their Sub-Camp Leaders and their Deputies. In the evening the deputy Cuboree Leader held a meeting during which he welcomed those present and sought to answer their queries and give solutions to any problems.

PARTICIPATION

Our records show the following attendance at the 9th Caribbean Cuboree.

CONTINGENTS	CHILDREN		ADULTS		TOTAL
	Male	Female	Male	Female	
Anguilla	23	3	1	2	29
Antigua	68	-	6	10	84
British Virgins Islands	13	-	1	1	15
Curacao and St Martin	41	30	4	18	93
Grenada	78	-	5	9	92
Guyana	22	16	1	4	43
Jamaica	67	-	7	12	86
Martinique	8	6	2	3	19
St Kitts/ Nevis	6	-	1	-	7
St Lucia	15	7	1	3	26
St Vincent	52	-	4		56
Suriname	25	5	-	15	45
Trinidad and Tobago	46	-	2	13	61
Barbados	455	-	21	43	519
TOTAL	919	67	66	133	1185

There were also 80 Scouts and 19 Leaders making up the Scout Force and a 49 strong staff. There were 15 persons assisting in the Barbados and Cuboree kitchens. This gave a grand total of 1339 persons participating in the 9th Caribbean Cuboree.

ADMINISTRATION

Administration of the Cuboree was carried out by the Cuboree Leader and his team, from the Administrative Office, which was situated in the commercial area. All queries and information were channeled through this office. Each evening a meeting, involving all Contingent Leaders and Sub-Camp Leaders and their Deputies was held. At these meetings all information on the next day's programme was given, all administrative information was distributed and the previous days happenings were reviewed and solutions found when necessary.

On the first morning of the Cuboree it was discovered that the arrangements for the bank had fallen through and other arrangements had to be made to facilitate the banking requirements of Contingents. The mini-mart, after a few stumbles, got into full swing and met the requirement of the contingents. Cold storage facilities were provided and ice was made available for sale. The Scout Shop and the Post Office operated as planned. Arrangements were made for an amount of Coins to be held by the Scout Shop to facilitate persons wishing to use the pay phones and drink machines. Cooking facilities were established for each Contingent and for the Cuboree staff, which included the Scout Force.

Daily, a number of problems were reported to the administration for resolution. These problems varied from personal through hygienic to health and physical. It took quite a bit of ingenuity on the part of the administration team to deal with the daily challenges, which confronted that team. This team deserves much praise for the calm and competent manner with which the problems were handled.

Each Participant of the Cuboree was given a packet, which included a Cuboree booklet, a Cuboree 'T' Shirt, a Cuboree Badge and a Sub-Camp Scarf. The booklet included messages from the Minister of Education, Youth Affairs and Culture, the Chief Scout, President of the National Council, Chief Commissioner and Cuboree Leader. The words and music of the Cuboree Song were also included. Rules and Information of the Cuboree were provided to guide participants.

The Cuboree was divided into four Sub-Camps; each named after Scouts who contributed significantly to Scouting in Barbados. There were the Cardinal Trotman Sub-Camp, the Humphrey Walcott Sub-Camp and the Maria Babb Sub-Camp. Unfortunately both Humphrey Walcott and Steve Flemming died weeks before the Cuboree began. However, Mr. Cardinal Trotman, who is the oldest living scout in Barbados visited the Cuboree on two occasions and was warmly welcomed. Mrs. Maria Babb participated in the Opening and Closing ceremonies and also visited the Cuboree on other occasions.

PROGRAMME

The 9th Caribbean Cuboree was officially started with the Opening Ceremony, which held on the evening of 8 August 2001 beginning at 4:00 p.m. with the arrival of the Chief Scout. The Band of the Royal Barbados Police Force was in attendance. The Grand Howl, involving all Cub Scouts participating in the Cuboree, was taken by the Cuboree Leader accompanied by the Chief Scout. Prayers were led by the Canon Paul Lashley, Chaplain of the Association. The Barbados Contingent sang "Beautiful Barbados" to welcome our visitors and a Cub Scout gave a Poetic Tribute.

The Chief Commissioner and the Cuboree Leader gave short addresses; the Chief Education Officer gave the featured address on behalf of the minister. The Chief Scout then made some remarks before declaring the 9th Caribbean Cuboree opened. At this point Mr. Hamilton Cumberbatch handed a lit torch to a Cub Scout and ascended the stage and together lit the Cauldron. A fanfare was sounded, a number of balloons were released and the Cuboree Song sung while the Cuboree Flag was broken. This was followed by the breaking of flags of the various Contingents. The Cuboree Leader placed the appropriate scarves on the Sub-Camp Leaders and their Deputies and the Chief Scout then descended the stage and greeted the contingents on the field. The Chief Scout returned to the stage and the ceremony was closed. The Chief Scout departed after thanking the guests and the Police Band for their participation.

During the first part of Thursday, the second day of the Cuboree one half of the Humphrey Walcott Sub-Camp went on tour of the Harrison's Caves and Farley Hill National Park while the other half went shopping in Bridgetown with the Cardinal Trotman Sub-Camp. The Maria Babb Sub-Camp participated in an arts and craft session while the Steve Flemming Sub-Camp enjoyed inter-Sub-Camp sports activities in preparation for the mini-Olympics. In the afternoon Sub-Camps rehearsed for the cultural evening. In the evening the contingent enjoyed the "Best of Barbados Show" which was arranged by National Cultural Foundation. The Show involved a number of professional artistes who gave the visitors a taste of true Bajan Culture. The Show was very well received.

Friday 10th saw more shopping by the Maria Babb and Steve Flemming Sub-Camps, while the Humphrey Walcott Sub-Camp participated in Arts and Craft and Cardinal Trotman held their sports sessions. In the afternoon there were further rehearsals for the Cultural evening, which came later. Each contingent exhibited items depicting their culture. This was a very enlightening evenings' entertainment, which was enjoyed by all.

On Saturday 11th the entire Cuboree paraded through Bridgetown starting from near the BICO Company on the Harbour Road and marching up Broad Street where Chief Commissioner, accompanied by Mr. Ron Richardson, the Regional Coordinator and the Cuboree Leader took the salute. The march returned to starting point via the Wharf Road. The St John Ambulance Brigade, who was called into service on a number of occasions, accompanied the march. Arrangements were made to have ice water available but these arrangements fell through and this resulted in a most undesirable situation. Some water was found but this was inadequate. Some persons bought soft drinks and snow cones to help out. The Cuboree Leader was present and apologized to the occupants of each bus that took the persons back to camp. Later during the usual evening meeting of Contingent Leaders, he explained the circumstances and again apologized for the mishap. In the afternoon open day was held and visitors were entertained. The Craft, which was made by the Cub Scouts, was exhibited. Later in the evening the Governor General of Barbados and the Chief Scout entertained the Contingent Leaders and specially invited guest at Government House. The Governor General and the Chief Scout graciously met and mingled with the visitors and local persons alike, sharing their hospitality with all present. It was truly a most enjoyable function, which added to the success of the Cuboree. The Governor General and the Chief Scout were thanked for their gracious gesture.

Sunday 12th started with an interdenominational service in the auditorium at the campsite. Ministers from the Church of God, the Moravian Church, The Roman Catholic Church, the Church of the Nazarene, the Methodist Church and the Pentecostal Church participated. The service was very interesting and lively,

with each Sub-Camp performing a selection and four Cub Scouts leading prayers at four points of the service. Mr. Cardinal Trotman was present and was introduced to the participants of the Cuboree. The theme of the service was "Together Again" - Using Christian Armour". Canon Paul Lashley gave the welcome. At the end of the service the Cuboree Song was sung a number of times in an attempt to produce a recording for distribution.

In the afternoon the contingents marched through the neighborhood with the Deputy Cuboree Leader taking the salute. The contingents marched with colours and banners; they were accompanied by the Scout Band and the St Pauls Drum Corps. The Sup-Camps also prepared themselves for the Sub-Camp night, which was scheduled for the next evening.

On Monday 13th in the morning Cardinal Trotman Sub-Camp and half of Humphrey Walcott Sub-Camp went on tour, while the other half went shopping. The Maria Babb Sub-Camp did arts and craft. In the afternoon the Sub-Camps prepared for the Sub-Camp night later in the evening. Each Sub-Camp prepared and performed a couple of items for the other Sup-Camps. The Gilwell Reunion was held at Hazelwood later in the evening and the Gilwellians were transported to Scout Headquarters and back to camp after the function. The function was well attended and was enjoyed by those present.

The Maria Babb and Steve Flemming Sub-Camps went on Tour on the morning of Tuesday 14th while Cardinal Trotman did arts and craft and Humphrey Walcott held its sports meet in the afternoon the Sub-Camps prepared for the Camp Fire. A Leaders' get-together was planned for the evening, but there was a mix-up in arrangements and it did not come off as was expected. However, the Leaders still enjoyed themselves and arrangements were made to have the real party on the following evening after the Camp Fire.

The Mini Olympics were planned for Wednesday 15th, but there was very inclement weather and the field was wet and the intra Sub-Camp Sports could not be held. The Sub-Camp held other activities among themselves instead. The Camp Fire could not be held outside because it was raining. The Activities were moved into the auditorium where the Cub Scouts performed their items. Although the fire was missing, the evening was very enjoyable. Later in the night the Leaders held their get-together. Music, food and soft drinks were provided and the Leaders had a good time.

On the morning of Thursday 16th the Barbados Cuboree Flag was lowered and the Caribbean Cuboree Flag was raised in a short ceremony. Preparations were started for the closing ceremony, which was scheduled for 4.00 p.m. It was soon learned that a hurricane was threatening Barbados and Cabinet of Barbados authorized the closing of all offices at 2.00 p.m. Cable Wireless were, at time carrying out a promotional activity, which allowed members of the various Contingents to inform their countries that they were safe. A decision was taken to hold the Closing Ceremony in the morning and send home the Barbados Contingent as early as possible. Parents were advised to collect their children from as early as 2.00 p.m. An announcement to this effect was made over the radio.

The Closing Ceremony was abbreviated to allow for early departure by the Barbados Contingent and also to allow for the completion of the ceremony before the rains came. There were short speeches by the Chief Commissioner, Mrs. Maria Babb and the Cuboree Leader. A gift was given to Mrs. Babb by the Barbados Scout Association, for being the originator of Caribbean Cuborees. She also received a gift from the Maria Babb Sub-Camp. Mr. Hamilton Cumberbatch was given a gift for being the only Cub

Scout who attended the first Caribbean Cuboree and remained in the Movement up until the present time. A number of Leaders, who attended the First Caribbean Cuboree, were given gifts. The Cuboree Leader then presented each Contingent with a gift on behalf of the Barbados Boy Scouts Association. In turn each Contingent presented gifts to the Barbados Boy Scouts Association. Some Contingents presented the Chief Commissioner, the Cuboree Leader and other Leaders with individual gifts. It should be noted that each participant of the Cuboree was earlier given certificates of attendance at the 9th Caribbean Cuboree. Dr. Nigel Taylor, Deputy Chief Commissioner, said a Closing pray before the Caribbean Cuboree Flag was lowered and presented to the Contingent Leader of Grenada. The other flags were lowered for the final time. The Barbados National Anthem was sung and the Cuboree was declared closed. The Cuboree song was sung many times and members of various Contingents danced with each in a spontaneous show of camaraderie. This continued for an extended period and only ended when a plea was made to close proceedings so that persons could leave before the onset of the bad weather.

Contact was made with CERO who confirmed that the two schools, which we occupied, were not to be used as hurricane shelter. Persons who would normally use the schools were directed to other shelters.

SERVICES

The Scout Shop operated each day and a wide variety of items were on sale. The shop was well patronized by the participants. A number of souvenir items were specifically manufactured for the 9th Caribbean Cuboree and they were very popular.

The Mini-Mart proved to be very successful. It was arranged that Carlton and 'A'1 Supermarket would operate the mini-mart for the period of the Cuboree. In the initial stages the arrangements were not adequate, but after a meeting with representatives of the Supermarket problems were resolved. The operation of the Mini-Mart proved to be most acceptable and was very successful both operationally and financially. It is recommended that, if the Association is involved in staging another such event, serious consideration should be given to operating this type of facility ourselves.

The Post Office was operated by representatives from the General Post Office and was opened from 10:00 a.m. each day except Saturday and Sunday. The Post Office, apart from providing the normal mailing services to the Cuboree, distributed leaflets and brochures to participants. This was also a successful venture.

The Telephone service was for the most part adequate. Pay phones were installed at both schools and phone cards were sold at the Scout Shop. Cub Scouts who called their parents regularly extensively used these phones. In future careful consideration should be given to the installation of pay phones or to a strict control of use. Especially, boys from the Barbados Contingent were calling home with complaints or requests for food and other such items to be brought. This led to a number of parents turning up with items for boys.

The telephones for the administration offices were not installed until the last four days of the Cuboree. This was only achieved through the intervention of the Chief Commissioner and a member of our association who works at the telephone company.

The Banking Services did not materialize as planned, because the selected bank did not honour the arrangements, which were made previous to the start of the Cuboree. Other arrangements were made to transport persons to the bank to transact their business each morning at 9:00 a.m. This arrangement satisfied the needs of the various Contingents. It was also decided that the Scout Shops would hold dollar coins for use in the drink machines.

Transportation was arranged for all groups leaving the campsite on official business and for all contingents on arrival and departure. Arrangements were made with the Barbados Defense Force for them to transport persons and luggage to and from the airport. Unfortunately because of the other duties relating to the Crop Over Festival the Defence Force could not lend the level of assistance, which was expected. Assistance had to be sought from the Ministry of Public Works and Transport who loaned us a small van and a driver for the day. We only had to pay for the drivers' time. Assistance with the transportation of the luggage was also given by the Airport authorities who loaned an open back truck and a driver. It was necessary to engage the services of Barbados Co-op Society to transport persons. We were given a very competitive rate by this company. For the departure the Defence Force was able to offer more assistance and the Ministry of Public Works sent an open back truck along with the van to work with us for the two days of the departure exercise. There was also a requirement to use the services of Barbados Co-op Society and Paramount Taxi Services.

The Transport Board was used for the tours, shopping trips and from transportation to Bridgetown for the March. The Management of the Transport Board was very accommodating and assisted tours. There were a number of changes and delays, which were readily accommodated by that organisation. The cost of the transportation was considerably reduced for the Cuboree.

Paramount Taxi service was used to transport the groups to Chief Scout's functions and to the Gilwell Reunion. After the initial difficulties at the airport on arrival the transportation ran quite smoothly. However, it is strongly recommended that firm commitments for transportation in activities such as these should be made as early as possible. It is also recommended that the full cost of the transportation should be budgeted for. Any assistance or donations of money or services should not be considered in the planning.

The Health and First Aid Committee provided health Services for the Cuboree. A "Hospital" was set up on site and was manned by health professionals, both doctors and nurses. This hospital was kept quite busy with various cases. Three persons were transported to the Queen Elizabeth Hospital for test and treatment. Plans were made with the Chief Medical Officer and the Hospital Authorities for such emergencies before the Cuboree started. Arrangements were also made with the various ambulance services prior to Cuboree for their assistance should their services be required.

One person was very ill and was transported to the hospital by ambulance. The lady was kept for an entire day and was given extensive tests. She returned to camp in an improved state. It was very sad to learn that, days after returning to her home country, she suffer a massive heart attack and died.

The Cuboree Health Services were of a very high standard and this was acknowledged by all the Contingents. The various health professionals who assisted with the operating of this facility must be highly commended for their performances and for volunteering their valuable services to the Cuboree.

A number of persons queried whether the Cuboree should be responsible for payment of medicines prescribed for participants. In future a decision should be made on this matter and communicated to countries prior to the beginning of such an activity. It may be prudent to consider special medical insurance for the activity.

Security services were provided by the **Scout-Force** which was made up of 80 Scouts and 19 Scout Leaders. Security was in place both at the Lester Vaughn and the Sharon Schools. The security was very well provided and except for a very few instances, it was of a very quality. Much praise was heaped on these boys for the professional and courteous manner in which they performed their duties. There were no serious security breeches reported. The boys and Leaders must be commended for a job well done.

The Royal Barbados Police Force also provided security for the Cuboree. A temporary Police Post was set up on the Cuboree site and at all times there were at least two police officers on site. This was supplemented by regular patrols by teams of police in vehicles. The assistance from the Police was most appreciated.

The Scout Force also assisted with the loading and off loading of luggage, at the airport as well as the campsite, for contingents upon their arrival and on their departure. This was a very long and tedious job and the boys and Leaders performed excellently. Some of the boys accompanied the groups on their tour and on their shopping trips. The Scout Force helped in the Cuboree kitchen and performed other duties in the administrative office. The Scout Force performed very creditably and should be commended for their effort.

The Food and Equipment Committee prepared meals for the staff, including the Scout Force and the Health team. This was a very demanding task, since meals had to provide for some 215 each day. The team performed very credibly and successfully provided the required meals. The persons on this team really worked beyond the call of duty to ensure that the staff was fed on time. The gratitude of each member of the staff is extended to the team for a job well done.

The preparation of the Cuboree site, the provision of the cooking, bath and toilet facilities and the general maintenance was carried out by the **Site and Security Committee**. This Committee was called upon to work very hard during and after the Cuboree. Each day there were problems for which solutions had to be found. This Committee, headed by the Chief Commissioner, worked tirelessly to ensure that the physical facilities met the needs of all concerned. Keeping the facilities clean and tidy was by no means an easy task and the challenges, which presented themselves, were adequately handled. At the end of the Cuboree this Committee cleaned up the area and returned it to Principal in a respectable state.

It should be pointed out that, in preparing the site for Cuboree, a number of improvements were made to the Lester Vaughn School and these improvements remained in place after the Cuboree had ended. They included pavement markings around the building and electrical work. The public address system at the school was repaired. It would be fair to say that the Cuboree contributed significantly to the improvement of the school's physical plant.

Finance the Cuboree was mainly financed by the registration fees of participants. There was a contribution for the Ministry of Education and some monetary and other assistance was received from Corporate Barbados and some individuals. A financial statement on the activities of the Cuboree is attached to this report.

THE DEPARTURE OF CONTINGENTS

Due to the hurricane alert the Grantley Adams International Airport was closed to air traffic from 5:00 p.m. on Thursday 16th August. This prevented the departure of one Contingent, which was due to depart on that evening. The closure of the airport also created a number of problems on the subsequent day when the airport was reopened, because of many delayed flights. These delays also place much pressure on the transportation arrangements. Again the Scout Force was utilized both at the Cuboree site and the airport to load and unload luggage for Contingents. The final Contingent departed on the morning of Sunday 19th August. The departure exercise, although very challenging, was successfully completed.

CONCLUSIONS

- It is concluded that although the planning time for this Cuboree was greatly reduced by circumstances, adequate planning was affected.
- Adequate budgeting was effected
- The established Committees performed adequately for the most part.
- There was prudent management of the finances of the Cuboree.
- Considerable assistance was received from Corporate Barbados and some individuals.
- The Government of Barbados fully supported the Cuboree
- The Scouts fully supported the Cuboree.
- The late responses from the Contingents resulted in difficulties in concluding the planning for Cuboree.

RECOMMENDATIONS

- It is recommended that Cuboree and other such events should not be scheduled for periods close to National Festivals like the Crop Over Festival.
- Every effort should be made to encourage countries to respond to requests promptly. Much difficulty was experienced with the planning of the Cuboree because contingents did not register early, nor did they readily respond to request for information. This lack of response from Contingents caused much disruption in the planning and caused added expenditure to be incurred in seeking to obtain the required data.
- It was discovered that although the various National Scout Associations received all of the issued information in a timely manner, this information did not filter down to the individual groups. It is recommended that National Associations ensure that the relevant information is transmitted to the appropriate groups in a timely manner.
- It is strongly recommended that any special requirements be communicated to the host country at a very early date so that the proper arrangements could be made in a timely manner.

- It is strongly recommended that both the Leaders and Cub scouts should have gained adequate camping experience before attending a Cuboree.
- It is recommended that, when budgeting for an activity such as a Cuboree, provisions should be made for all conceivable expenditure.
- It is recommended that the Regional Office play a more active role in ensuring that participating National Scout Associations submit information on their Contingents to the host Association in a timely manner.
- Adequate and timely publicity should be given to activities such as a Cuboree, so that the public may be made aware at an early stage of plans. This would facilitate a more active participation by the public.

APPRECIATION

I wish to express my deepest appreciation to the Leadership of the Barbados Boy Scouts Association for having selected me as Cuboree Leader for the 9th Caribbean Cuboree. Their confidence in my ability to successfully bring about a high quality performance is appreciated and indeed humbling. The interest shown by His Excellency, the Governor General and the keen interest and participation from the Chief Scout is much appreciated. The Chairman of the National Executive Committee is thanked for his interest, advice and participation. The various Chairmen and their Committees must be given much praise for their generally excellent work. I would like in this regard to personally thank the Chief Commissioner for his considerable support during the planning and execution of Cuboree. I would also like to acknowledge the support of the Deputy Cuboree Leader, the Cuboree Advisers, the Staff at Cuboree, the Lay persons who lent their assistance and the Scout Section. The Minister of Education, Youth Affairs and Culture gave much moral and financial support to the Cuboree effort. For this I would like to thank her and her officials for their effort.

Corporate Barbados, some agencies and some individuals have also supported the Cuboree. To these I express my gratitude. The following are included:

- The Permanent Secretary - Ministry of Public Works and Transport
- The Royal Barbados Police Force
- The Barbados Defence Force
- The Post Master General
- The Airport Manager
- The Comptroller of Customs
- The Chief Immigration Officer
- The Barbados Water Authority
- The Airline Association of Barbados

- The Manager Caribbean Airways
- The Manager Air Jamaica
- The Manager Skyline Cargo Limited
- The Manager International Aircraft Management
- The Manager west Indies Regional air Services
- The Manager LIAT
- The Manager Transport Board
- The CEO National Cultural Foundation
- The Marketing Manager Harrison's Cave
- The Barbados Transport Co-op Society Limited
- Paramount Taxi Service
- Graphic Impressions
- Carlton and 'A1' Supermarket
- Cable and Wireless Barbados
- The Board of Management Lester Vaughn Secondary School
- The Board of Management Sharon Primary School
- The Principal Lester Vaughn Secondary School
- Mr. Errol Green and his workmen
- The Principal Sharon Primary School

**9TH CARIBBEAN CUBOREE
STATEMENT OF INCOME AND EXPENDITURE**

INCOME

Donations	5,150.00
Rental & Sale of Stoves and other items	4,454.00
Gilwell Reunion	2,360.00
Refund from Ellco Ltd	1,552.50
Cuboree Registration Fees	199,984.78
Sale of Badges & T Shirts	2,455.00
TOTAL	<u>215,956.28</u>

EXPENDITURE

Cost of Stoves and Related Expenses	5,797.40
Printing Services	6,371.20
Materials and Equipment	45,292.33
Building Materials and Labour	12,075.29
Plumbing, Supplies and Labour	5,335.48
Electrical Supplies and Labour	5,962.81
Medical Supplies and Labour	710.60
Expenses incurred meeting contingents	640.00
Entertainment costs	42,025.04
Maintenance of Cuboree Site	19,930.00
Administrative Costs	19,888.32
Transportation	32,799.70
Total Expenditure	<u>196,828.17</u>
Revenue over Expenditure	<u>19,128.11</u>
TOTAL	<u>215,956.28</u>

**9TH CARIBBEAN CUBOREE
EXPENSES**

PRINTING SERVICES

Graphic Impressions	5,159.50
Cuboree Attendance Certificates	900.00
Xerox Document Centre	236.70
Cuboree Booklet	75.00
TOTAL	<u>6,371.20</u>

MATERIALS AND EQUIPMENT

'T' Shirts - Shades Unlimited	23,327.75
Tropical Flags and Screen Printing	402.50
Radio Handsets	807.96
Duracell Batteries	636.53
A S Brydens – Name Tags	161.70
Craft Materials	2,123.36
Uniforms Unlimited – Scarves	10,500.00
Banners	2,496.08
Foil & Rope for Stoves	150.00
Decorating Stage	175.00
C L Pitt – Flag	155.25
Safety Supplies	914.28
Drinking Cups	80.04
Plastic Bags	121.90
Blades Trophies	1,143.48
Trophy World	740.31
Tropical Ice	1,356.19
TOTAL	<u>45,292.33</u>

BUILDING MATERIALS AND LABOUR

Rental of Plywood	1,584.00
Polyfiller Paint and other items	819.15
Erecting scaffolding for showers	370.00
Refund to Mr Basil Forbes for work by Ezra Lynch	190.00
Work by Ezra Lynch	100.00
Alvin Forde – making supplies and painting road signs	4,427.00
E.G.'s Hardware	216.92
Carters General Stores	2,308.15
Dacosta Mannings	2,060.07
TOTAL	<u>12,075.29</u>

PLUMBING SUPPLIES AND LABOUR

Liquidation Centre	2,070.00
Marshall Trading	1,565.48
Clarence Cozier – Plumber	1,700.00
TOTAL	<u>5,335.48</u>

ELECTRICAL SUPPLIES AND LABOUR

George Harris Electrical	3,840.81
Emtage Electrical	1,472.00
Marstan Harewood – Electrician	650.00
TOTAL	<u>5,962.81</u>

MEDICAL SUPPLIES AND RELATED ITEMS

Medical Supplies	570.60
Island Care Ambulance Service	140.00
TOTAL	<u>710.60</u>

EXPENSES INCURRED WHILE MEETING CONTINGENTS

Lunch for Leaders at Airport	100.00
Refreshments, Parking Fees, Transportation & Tips	540.00
TOTAL	<u>640.00</u>

ENTERTAINMENT COSTS

Best of Barbados Show	6,421.31
Gilwell Reunion	2,696.60
Crusaders Band	250.00
Courtyard Caterers – Lunches for Tours	6,753.38
ARMCO Ltd – Lunches for Tours	7,300.00
Caves of Barbados Ltd	6,215.00
LCC Enterprises (Cocktails etc)	2,000.00
Food Items for Staff – Joan White	8,658.75
Elmore Roach – Sound System	350.00
Elite Systems	805.00
VVK Rentals Ltd – Tent	575.00
TOTAL	<u>42,025.04</u>

MAINTENANCE OF CUBOREE SITE

Payment for Maintenance Staff - E Green	780.00
Wages for Cleaning Lester Vaughan School	6,348.10
Wages for Cleaning Sharon Primary School	2,966.70
Cleaning Materials	108.50
Polly Chemical Toilet Rentals Ltd	1,587.00
Ellco Rentals Ltd	7,245.00
Garbage Master Ltd	894.70
TOTAL	<u>19,930.00</u>

ADMINISTRATIVE COSTS

Security for Cuboree Meetings	40.00
Refund of Telephone Bill to B Forbes	375.15
Refund of Telephone Bill to BBSA	213.05
Consolidated Customs Brokers Inc.	976.86
Grant Customs – Canada (Badges)	3,415.76
American Emblems (Badges)	13,380.00
Insurance	227.50
Refund of Registration Fees:	1,260.00
Grenada Contingent	360.00
Trinidad Contingent	900.00
TOTAL	<u>19,888.32</u>

TRANSPORTATION

Transportation from Airport – Barbara Sealy	215.10
Paramount Taxi Service	1,940.00
Barbados Transport Co-op Society	7,304.00
Transport Board	22,610.40
J Cheltenham – Transport to Airport	100.00
Transport of Equipment back to Hazelwood	200.00
Barbara Sealy – Ministry of Public Works	243.78
Joel Worrell – Ministry of Public Works	186.42
TOTAL	<u>32,799.70</u>

COST OF STOVES AND RELATED EXPENSES	5,797.40
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APPENDIX A

PROGRAMME COMMITTEE

COORDINATOR—E.A. ARCHER

- Mr. Covlin King Chairman
- Mrs. Marva Kirton..... Deputy Chairman
- Mr. Anthony Graham
- Mrs. Petrona Branch
- Ms. Shirley Caddle
- Miss Diana Murray
- Mrs. Rosaline Bend
- Mr. Lavonne Hinds North
- Mr. Mark Broome

REGISTRATION, RECEPTION COMMITTEE

COORDINATOR—MRS. EDWENA ARMSTRONG

- Ms. Shirley Caddle Chairman
- Mrs. Mary Dash Deputy Chairman
- Ms. Vernice Cummins
- Ms. Juan Forte
- Mrs. Harriette Romany
- Ms. Sandra Alleyne
- Mrs. Pauline Holder
- Ms. Rosita Phillips

TRANSPORT COMMITTEE

- Mr. Michael Greaves Chairman
- Mr. Delisle Hurley Deputy Chairman
- Col. Deighton Maynard
- Mrs. Val Jones
- Mr. Velmo Cadogan
- Mr. Errol Greene

PROTOCOL COMMITTEE

- Mr. Harcourt Lewis Chairman
- Lt. Col. Lawrance Quintyne
- Mr. Lisle Harrison
- Mr. Charles McClean
- Lt. Col. Harry Blackman
- Lt. Col. Owen Springer

ENTERTAINMENT AND TOURS COMMITTEE

- Mr. Lionel Weekes Chairman
- Mr. Colvin King Deputy Chairman
- Mr. Paul Foster
- Mr. Keith Neblett
- Mr. Reynold McClean
- Mrs. Brenda Leacock
- Mrs. Erma Lorde
- Mr. Trevor Jones
- Mr. Hamilton Cumberbatch

SCOUT FORCE COMMITTEE

- Mr. Reynold McClean Chairman
- Mr. Geoffrey Roach Deputy Chairman
- Mr. Everton Mayers
- Mr. Trevor Jones
- Mr. Geoffrey Cheltenham
- Mr. Raymond Lorde
- Mr. Michael Franklyn
- Mr. Cedric Mayers

PUBLIC RELATIONS COMMITTEE

- Mr. Mike Williams Chairman
- Mr. David Gibbs
- Dr. Allison Leacock
- Mr. Michael Rudder

FOOD AND EQUIPMENT

- Mrs. Joan white Chairman
- Mrs. Joan Blunte Deputy Chairperson
- Mr. Henderson Williams
- Mr. Errol Greene
- Mr. Wayne Downes
- Ms. Janet Headley
- Mrs. Lucine Hoyte - Rouse

THEME AND SONG

- Dr. Nigel Taylor Chairman
- Mrs. Grace Thompson
- Mr. Trevor Marshall
- Miss Evelyn McClean
- Mrs. Rosaline Bend

COMMERCIAL SERVICES AND FINANCE COMMITTEE

- Mr. Rodney Mayers
- Mr. Clyde Johnson
- Mr. Clifford Gittens

CRAFT COMMITTEE

- Mrs. Thelma Roach..... Chairperson
- Mrs. Harriette Romany..... Deputy Chairperson
- Miss Shirley Caddle
- Mrs. Esther Scott
- Mrs. Marcia Daniel
- Ms. Elva Farley
- Ms. Sandreen Scantlebury

SITE AND SECURITY COMMITTEE

- Chief Commissioner Chairman
- Cuboree Leader
- Mr. Bernard Roach Deputy Chairman
- Mr. Delisle Hurley
- Mr. Ronald Nurse
- Col. Deighton Maynard
- Mr. Neville Hunte

PARADES AND CEREMONY COMMITTEE

(Not more than 8 members)

- Dr. Nigel Taylor Chairman

HEALTH AND FIRST AID COMMITTEE

COORDINATOR—MRS. M. BABB

- Miss Olreka Grosvenor Chairperson
- Mrs. Colleen Simmons Deputy Chairperson
- Mrs. Thelma Roach
- Mrs. Maria Asgill
- Dr. Esther Suckoo

SUB-CAMP LEADERS AND DEPUTY LEADERS

LEADERS

- Ms. Diana Murray
- Mrs. Gloria Cadogan
- Ms. Vernice Cummins
- Mrs. Marva Kirton

DEPUTY LEADERS

- Mr. Mark Broome
- Mrs. Jaquie Millar
- Mrs. Joan Larrier
- Mr. Sandra Alleyne



APPENDIX B

PROGRAMME COMMITTEE

Responsible to the Central Committee for:

Developing a comprehensive programme for the Cuboree. Starting two days before and ending two days after the official opening and closing dates of the Cuboree. The programme should be interesting, enjoyable and varied taking into account the particular needs of both the Cub Scouts and the Leaders.

This Committee will coordinate and cooperate with other committees as necessary.

REGISTRATION AND RECEPTION COMMITTEE

Responsible to the Central Committee for:

- ◆ Making arrangements with the various authorities for the smooth processing of Contingents on arrival in and departure from Barbados;
- ◆ Meeting contingents and facilitating their passage through Customs and Immigration.
- ◆ Ensuring that each member of each Contingent is properly registered, including the completion of registration and consent forms and the payment of registration fees.
- ◆ Arranging for the registration of Contingents on arrival at the Cuboree site.
- ◆ Recommending a procedure to be used by members of the Cuboree when they wish to leave the Cuboree site during Cuboree.
- ◆ Recommending a procedure to be used by members of the Cuboree who may wish to receive visitors.
- ◆ Arrange for the proper identification of all Cuboree staff;
- ◆ Preparing a report on the activities of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will cooperate and coordinate with other committees as necessary.

PROTOCOL COMMITTEE

Responsible to the Central Committee for:

- ◆ Ensuring that proper protocol is observed in communication with other Scouting Organizations, government offices, public and private officials and any other matter that may require delicate handling.
- ◆ Ensuring that the flags are correctly arranged and flown.
- ◆ Ensuring that proper protocol is observed at the various functions.

TRANSPORT COMMITTEE

Responsible to the Central Committee for:

- ◆ Arranging transportation for the Contingents from the ports of entry on arrival and back at the end of Cuboree.
- ◆ Arranging transportation for the various tours and other events requiring such service.
- ◆ Developing an emergency transportation plan.
- ◆ Preparing a report on the activities of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will coordinate and cooperate with other committees as necessary.

ENTERTAINMENT AND TOURS COMMITTEE

Responsible to the Central Committee for:

- ◆ The planning and execution of entertainment arrangements for the duration of the Cuboree.
- ◆ Arranging with the various organisations for the planned tours.
- ◆ Ensuring that the necessary transportation is available for the various tours.
- ◆ Ensuring that all equipment required for the entertainment programme is available at the site.

- ◆ Preparing a report on the activity of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will cooperate and coordinate with other committees as necessary.

SCOUT FORCE COMMITTEE

Responsible to the Central Committee for:

- ◆ Providing Venture Scouts and Scouts to act as support personnel to the Cuboree and to assist with security.
- ◆ Assisting with the loading and unloading of luggage at the ports of entry and at the Cuboree Site.
- ◆ Preparing a report on the Committee's activities at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

PUBLIC RELATIONS COMMITTEE

Responsible to the Central Committee for:

- ◆ Ensuring that the public is sensitised to the entire Cuboree exercise;
- ◆ Ensuring that the activities of the Cuboree are timely and adequately published;
- ◆ Coordinating the compiling and printing of the Cuboree Booklet;
- ◆ Preparing a report on the activities of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will coordinate and cooperate with other Committees as necessary.

FOOD AND EQUIPMENT COMMITTEE

Responsible to the Central Committee for:

- ◆ Ensuring that the Mini-Mart is adequately stocked;
- ◆ Arranging for gas and stoves to be available to each contingent;
- ◆ Arranging for cooking areas to be established for each contingent;
- ◆ Ensuring that an adequate supply of ice is available;
- ◆ Arranging for meals to be provided for Cuboree staff;
- ◆ Preparing a report on the activities of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will coordinate and cooperate with other Committees as necessary.

THEME AND SONG

Responsible to the Central Committee for:

- ◆ Developing a theme for the Cuboree.
- ◆ Composing the music and words for the Cuboree Song;
- ◆ Developing a design for the Cuboree Badge;
- ◆ Ensuring that the Cuboree Song is taught to the Barbados Contingent;
- ◆ Arranging to have a tape made of the Cuboree Song;
- ◆ Preparing a report of the activities of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will coordinate and cooperate with other committees as necessary.

COMMERCIAL SERVICES AND FINANCE COMMITTEE

Responsible to the Central Committee for:

- ◆ Arranging for commercial facilities to be available during the Cuboree - including banking, telephone, postal, supermarket and Scout Shop;
- ◆ Ensuring that a proper budget for the Cuboree is prepared;
- ◆ Assisting with the acquisition of sponsorship, donations, and other kinds of support for the Cuboree;
- ◆ Ensuring that proper financial principles are used in all transactions of the Cuboree;
- ◆ Preparing a report of the activities of the Committee at the conclusion of the Cuboree and submitting same to Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will coordinate and cooperate with other Committees as necessary.

ARTS AND CRAFT COMMITTEE

Responsible to the Central Committee for:

- ◆ Coordinating the making and displaying of Arts and Craft items during the Cuboree;
- ◆ Organising training sessions in arts and craft for the participating Contingents;
- ◆ Preparing a report on the activities of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will cooperate and coordinate with other Committees as necessary.

SITE AND SECURITY COMMITTEE

Responsible to the Central Committee for:

- ◆ Laying out the sub-camps at the Cuboree site;
- ◆ Ensuring the provision of the required utilities and facilities at the Cuboree site - toilets, bath, water, electricity, cooking areas, etc.;
- ◆ Preparing a security plan and programme for the Cuboree;
- ◆ Developing an emergency evacuation plan;
- ◆ Ensuring that emergency arrangements are coordinated with the various agencies - CERO, Ministries of Home Affairs and Education, Police, Defence Force, etc.;
- ◆ Ensure that all participants of the Cuboree are aware of and familiar with the evacuation plan;
- ◆ Ensure that measures are put in place to protect the school's property;
- ◆ Preparing a report on the activities of the Committee at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.
- ◆ The Committee will coordinate and cooperate with other Committees as necessary.

PARADES AND CEREMONIES COMMITTEE

Responsible to the Central Committee for:

- ◆ Planning and organising the opening and closing ceremonies;
- ◆ Planning and organising the march through Bridgetown;
- ◆ Planning and organising the Cubs Own;
- ◆ Preparing a report on the activities of the Committee at the conclusion of the Cuboree and submitting same to Cuboree Leader within two weeks of the end of the Cuboree;

The Committee will coordinate and cooperate with other Committees as necessary.

HEALTH AND FIRST AID COMMITTEE

Responsible to the Central Committee for:

- ◆ Setting up the Cuboree “Hospital” and ensuring that it is adequately equipped and staffed;
- ◆ Arranging with the appropriate polyclinics, QEH, and appropriate private facility or person and the Ambulance Service, in the event of any medical emergency;
- ◆ Developing medical and health rules for the Cuboree;
- ◆ Developing health forms designed to obtain the required health information from participants of the Cuboree;
- ◆ Overseeing and advising on all matters relating to health before, during and after the Cuboree;
- ◆ Maintaining of a complete record of all medical activities;
- ◆ Preparing a report on the medical and health activities at the conclusion of the Cuboree and submitting same to the Cuboree Leader within two weeks of the end of the Cuboree.

The Committee will cooperate and coordinate with other Committees as necessary.

SUB-CAMP LEADERS

Responsible to the Cuboree Leader for:

- ◆ Coordinating all activities of the Sub-Camps;
- ◆ Acting as liaison officer for the Sub-Camps;
- ◆ Ensuring that members of the Sub-Camps are kept informed of and take part in all activities;
- ◆ Generally overseeing the well-being of the Sub-Camps.



BARBADOS BOY SCOUT ASSOCIATION
9th CARIBBEAN CUBOREE 8th – 16th AUGUST 2001

FLOW CHART

APPENDIX 'C'

No.	Details of Work	Source Responsible	Plans Commenced	Scheduled Completion Date	Completion Date
1	Permission received from National Executive to host Cuboree	Chief Commissioner	2000/04/03	2000/04/06	2000/04/06
2	Transmit decision to Regional Office	Chief Commissioner	2000/04/06	2000/04/07	2000/04/07
3	Identify and secure the use of an appropriate Site	Site Committee	2000/04/06	2000/04/30	2000/04/28
4	Meeting of Launching Committee	Chief Commissioner	2000/05/12	2000/05/12	2000/05/12
5	Establishment of appropriate Committees	Central Committee	2000/05/12	2000/06/07	2000/06/07
6	Establishment and Naming of Sub-Camps	Central Committee	2000/05/12	2000/08/02	2000/07/09
7	Appointment of Sub-Camp Leaders and Deputies	Central Committee	2000/05/12	2000/06/07	2000/06/07
8	Issue of Bulletin No. 1	Cuboree Leader	2000/05/12	2000/06/07	2000/06/27
9	Finalise information on Cuboree (eg. Fees, criteria etc)	Central Committee	2000/05/12	2000/06/30	2000/06/07
10	Issue information to local Leaders	Cuboree Leader	2000/05/12	2000/06/30	2000/06/14
11	Complete Cuboree Programme	Programme Committee	2000/05/12	2000/07/31	2000/07/05
12	1 st Meeting of the Central Committee	Cuboree Leader	2000/05/22	2000/06/07	2000/06/07
13	Development of Cuboree Theme	Theme & Song Committee	2000/06/07	2000/07/05	2000/09/20
14	Completion and distribution of Cuboree Song, Design Cuboree Badge	Theme & Song Committee	2000/06/07	2000/08/02	2001/02/21
15	Layout of Camp facilities (lighting, water, Toilets etc.)	Site Committee	2000/05/12	2000/08/02	2000/06/12
16	Coordinator of required dates with Chief Scout	Chief Commissioner	2000/06/07	2000/08/31	2001/05/21
17	Request the use of the Police Band	Central Committee	2000/06/07	2000/07/31	2000/08/02
18	Completion of cooking arrangements for Contingents	QMs Equipt /Food	2000/06/07	2000/08/02	2001/04/30
19	Establish plan and complete arrangements for registration , leave & visits	Registration Committee	2000/06/07	2000/12/04	2000/09/20
20	Plan and complete programme for entertainment	Entertainment Committee	2000/06/07	2000/10/31	2001/04/30

21	Deadline for receipt of information from overseas	Central Committee	2000/06/07	2000/08/15	2001/08/06
22	Deadline for registration fees to be received	Central Committee	2000/06/12	2001/05/31	2001/08/09
23	Finalise details for Supermarket, Bank, Post Office, telephone, Scout shop	Commercial Ser. Committee	2000/06/12	2000/09/30	2001/04/30
24	Completion of Site evacuation plan	Site Safety Committee	2000/06/12	2000/08/02	2001/06/24
25	2 nd Meeting of Central Committee	Cuboree Leader	2000/06/12	2000/07/05	2000/07/05
26	Notify appropriate Government offices and seek their support	Central committee	2000/06/12	2000/07/31	2000/10/31
27	Complete fund-raising and sponsorship arrangements	Finance & Funding Com.	2000/07/05	2000/10/31	2001/07/31
28	Complete arrangements with Airport authorities, Customs, Immigration etc.	Central committee	2000/07/05	2000/10/15	2001/06/30
29	Finalise arrangements for transportation (Airport and tours)	Transport Committee	2000/07/05	2000/10 15	2001/07/25
30	Issue Bulletin No.2	Cuboree Leader	2000/07/05	2000/08/30	2000/09/14
31	Finalise arrangements tours	Transport Committee	2000/7/05	2000/10/15	2001/07/15
32	Finalise arrangements for opening & closing ceremonies and March	Parades & Ceremonies Com.	2000/07/05	2000/09/30	2001/05/31
33	Purchase of Insurance for Cuboree	Central Committee	2000/07/05	2001/04/30	2001/06/30
34	Complete Security arrangements for Cuboree	Safety Committee	2000/07/05	2001/04/30	2001/06/30
35	Arrange for daily collection of garbage and chemical toilets	Site Committee	2000/07/05	2001/02/27	2001/05/31
36	3 rd meeting of Central Committee	Cuboree leader	2000/07/05	2000/08/02	2000/08/02
37	Issue Bulletin No. 3	Cuboree Leader	2000/07/10	2000/12/04	2000/12/02
38	4 th Meeting of central Committee	Cuboree Leader	2001/01/08	2001/01/17	2000/09/20
39	Complete arrangements for Site registration	Registration Committee	2001/01/08	2001/03/30	2001/04/30
40	Confirmed travel arrangements to be received	Central Committee	2000/11/06	2001/04/30	2001/08/06
41	Finalise arrangement for meeting and transporting contingents	Transport/reception Coms.	2001/01/08	2001/05/31	2001/07/25
42	Arrange for flags and the erection of flag poles	Protocol Committee	2001/01/08	2001/05/31	2001/05/31
43	Arrange for Sub-camp scarves, Cuboree Badges, "T" shirts and other trivia	Central Committee	2000/01/17	2001/04/30	2001/02/21
44	Complete arrangements with Health Services for emergencies	Health & First Aid	2001/01/17	2001/04/30	2001/04/30
45	5 th Meeting of Central Committee	Cuboree Leader	2000/07/17	2000/11/15	2000/11/15

46	National Leaders Meeting		Central Committee	2001/04/04	2001/04/28	2001/04/28
47	Arrange for National scarves and activity wear for Barbados contingent		Central Committee	2001/01/17	2001/04/30	2001/02/24
48	Distribute Registration and consent forms		Registration Committee	2001/01/17	2001/02/28	2001/02/28
49	Deadline for return of Registration and consent forms		Registration committee	2001/01/17	2001/04/30	2001/08/08
50	Complete rehearsals for entertainment		Entertainment Committee	2001/01/17	2001/05/31	2001/07/31
51	Arrange for Scouts Own and on Site Services		Parades & Ceremonies	2001/01/17	2001/05/31	2001/05/31
52	Arrange for Gilwell Reunion		Central Committee	2001/04/04	2001/05/31	2001/07/31
53	6 th Meeting of Central Committee		Central Committee	2001/01/04	2001/01/24	2001/01/24
54	Completion of plans and arrangements for Cuboree activities		Central Committee	2000/04/03	2001/07/08	2001/07/31
55	* Completion of Site preparation		Site Committee	2000/04/03	2001/06/30	2001/07/31
56	7 th Meeting of Central Committee		Cuboree Leader	2001/01/13	2001/02/21	2001/02/21
57	8 th Meeting of Central Committee		Cuboree Leader	2001/02/21	2001/04/04	2001/04/04
58	9 th Meeting of Central Committee		Cuboree Leader	2001/04/04	2001/05/02	2001/05/02
59	10 th Meeting of Central Committee		Cuboree Leader	2001/05/02	2001/06/06	2001/06/06
60	11 th Meeting of Central Committee		Cuboree Leader	2001/06/06	2001/07/04	2001/07/04
61	12 th Meeting of Central Committee		Cuboree Leader	2001/07/04	2001/07/25	2001/07/25
62	Critique of Cuboree		Central Committee	--	2001/08/23	
63	Submission of Report on Cuboree		Cuboree Leader	--	2001/10/31	

* Depends on the end of the school term..



**BARBADOS BOY SCOUTS ASSOCIATION
9th CARIBBEAN CUBOREE PROGRAMME**

APPENDIX 'D'

DATE: 06/08/01-13/08/01	9:30 AM - 12:30PM	1:30 - 4:00	4:00 - 6:00	7:30 - 9:30
Monday 06 & Tuesday 07	ARRIVAL OF CONTINGENTS			
Wednesday 08	REGISTRATION	PREPARATION FOR AND OPENING CEREMONY		
Thursday 09	TOUR - HUMPHREY WALCOTT SUBCAMP CREATIVITY IN FUSION - MARIA BABB SUBCAMP SPORTS EXTRAVAGANZA - STEVE FLEMING SUBCAMP SHOPPING - CARDINAL TROTMAN SUBCAMP	INTER-SUBCAMP ACTIVITIES AND REHEARSAL FOR CULTURAL EVENING	THE BEST OF BARBADOS SHOW	
Friday 10	CREATIVITY IN FUSION - HUMPHREY WALCOTT SUBCAMP SPORTS EXTRAVAGANZA - MARIA BABB SUBCAMP SHOPPING - STEVE FLEMING SUBCAMP TOUR - CARDINAL TROTMAN SUBCAMP	REHEARSAL FOR CULTURAL EVENING	CULTURAL EVENING	
Saturday 11	PARADE THROUGH CITY	OPEN DAY	FUNCTION HOSTED BY CHIEF SCOUT	

<p>Monday 13</p>	<p>SPORTS EXTRAVAGANZA - CARDINAL TROTMAN SUBCAMP SHOPPING - HUMPHREY WALCOTT SUBCAMP TOUR - MARIA BABB SUBCAMP CREATIVITY IN FUSION - STEVE FLEMING SUBCAMP</p>	<p>PREPARATION FOR SUBCAMP NIGHT</p>	<p>SUBCAMP NIGHT GILWELL REUNION</p>
<p>Tuesday 14</p>	<p>CREATIVITY IN FUSION - CARDINAL TROTMAN SUBCAMP SPORTS EXTRAVAGANZA - HUMPHREY WALCOTT SUBCAMP SHOPPING - MARIA BABB SUBCAMP TOUR - STEVE FLEMING SUBCAMP</p>	<p>PREPARATION FOR CAMP FIRE</p>	<p>LEADERS' GET TOGETHER CAMP FIRE</p>
<p>Wednesday 15</p>	<p>MINI OLYMPICS</p>		
<p>Thursday 16</p>	<p>PREPARATION FOR CLOSING CEREMONY</p>		
<p>Friday 17 & Saturday 18</p>	<p>DEPARTURE OF CONTINGENTS</p>		

Standard Daily Activities:

- Breakfast 7:30
- Flag Break 8:30
- Prayers 9:30
- Lunch 12:30 - 1:30
- Flag Down 6: pm
- Contingent Leaders Meeting 6:30 pm
- Supper 6:30 - 7:30
- Preparations for Lights Out 10:30